

Youth Registration Policies

1. Photography Consent:

I, the parent or legal guardian of the participant, grant Lynnwood Arts Centre my permission to take and use photographs for any legal use, including but not limited to publicity, copyright purposes, illustration, advertising, and web content. Furthermore, I understand that no royalty, fee, or other compensation shall become payable to me by reason of such use.

2. Cancellation Policy:

Lynnwood Arts Centre's Program may be required to cease operation at any time by order of the local health unit, or in the case of an outbreak or personal contact with COVID-19.

If the Program is cancelled due to any reasons, you have the following options:

- A. Donate your program fee for a tax receipt.
- B. Bank your program fee and use the amount towards a future Lynnwood Arts Centre program within that calendar year.
- C. Request refund.

3. Credit Card Authorization:

I authorize Lynnwood Arts to charge my credit card above for agreed upon purchases. I understand that my information will be saved to file for future transactions on my account. All information remains confidential and secure.

4. COVID 19:

Upon signing this form, you agree to the following conditions and safety plan that ensures the safety of all participants and the broader community:

- A. Completing and submitting the Ontario self-assessment on behalf of the participant prior to entering the facilities (<https://covid-19.ontario.ca/self-assessment/>).
- B. Ensuring the participant wears a surgical mask for the duration of the program (unless eating).

COVID Safety Plan - Lynnwood Arts Centre August 2021 - February 2022

Communication and Training

Posters for Contract workers, volunteers and visitors will be posted at the main entrance, in the lunchroom, in the leased space and in the office. These posters include information about safety measures and requirements while in the Centre.

The safety plan will be shared with Contract workers, volunteers and visitors. Should the plan be revised, changes will be brought to the attention of Contract workers, volunteers and visitors. The plan will be shared by the member of the Board of Management who regularly deals with Employee Relations.

Training will be provided for any safety measures that require it.

Screening

Contract workers and volunteers will be responsible for self-assessment and screening before entering the Centre. If symptoms are present or if they have answered 'yes' to any of the screening questions, they are asked to stay at home and contact Telehealth Ontario (1-866-797-0000) for advice, an assessment or information regarding COVID test sites. They are also required to contact Kim Shippey, Director, at director@lynnwoodarts.ca to notify them of their absence. In the case of the absence of the Director, contract workers and volunteers can contact Brian Svenningsen at briansvenningsen@icloud.com.

The students and staff of the Brant Haldimand Norfolk Catholic District School Board (BHNCD SB) are required to follow the COVID Safety Plan of the Board. Screening of the students and staff of BHNCD SB is the responsibility of the Board of Education.

All visitors are asked to self-assess and screen before entering the Centre. Only visitors who have answered 'No' to the screening questions will be allowed entry. When visitors who 19 years old or older, enter the Centre, they are required to take a short assessment conducted by a representative of the Centre and show their certificate of vaccination and photo identification. Only visitors 19 years old or older, who have received two doses of an approved mRNA vaccination or who have an Ontario approved exemption will be allowed full entry to the Centre. Visitors who are between 5 and 18 years old are required to take the short assessment conducted by a representative of the Centre; but they are not required to show a vaccination certificate.

Interactions

Contract workers, volunteers and visitors are asked to always remain 2 metres apart while in the center. Work and Meeting spaces as well as the lunchroom of the Centre will be arranged to enable physical distancing.

The students and staff of the Brant Haldimand Norfolk District School Board are required to follow the safety protocols of the Board. The limiting and management of interactions is the responsibility of the agent of the Board present at the Centre.

Capacity

Under the current direction of the Ontario Government, the Centre is allowed to operate at full capacity.

Masking and Personal Protective Equipment

Contract workers, volunteers and visitors are required to wear masks while in the facility, unless they are alone in a private space, eating or drinking or seated and physically distanced from others.

You do not need to wear a face covering if you:

- have a medical condition that inhibits your ability to wear a face covering
- are unable to put on or remove your face covering without help from someone else

- are receiving accommodations according to the *Accessibility for Ontarians with Disabilities Act, 2005* or the *Human Rights Code*

Documentation supporting the exemption to mask wearing is not required.

Masks will be made available at the main entrance, side entrance and in the office of the Centre.

Contract workers and volunteers will remind visitors to wear masks properly and consistently.

The students and staff of the BHNCDSD are required to follow the safety protocols of the Board of Education. The use and availability of masks and PPE by students and staff of BHNCDSD is outlined in the Board's COVID Safety Plan. Management of the wearing of the masks is the responsibility of the staff member(s) of BHNCDSD.

Cleaning, Disinfection and Hand Hygiene

Contract workers, volunteers and visitors will be encouraged to sanitize their hands as needed. Hand Sanitizer with at least 60% alcohol content will be made available at the main entrance, side entrance, in the washrooms, at the top of the staircase in the main entrance and in the office of the Centre.

Contract workers are asked to disinfect their workspaces regularly and as needed. Gloves, masks and wipes will be provided.

The cleaning service of the Centre will follow the COVID Safety plan of their company while in the facilities and be provided with the necessary PPE and products by the company.

Contact Tracking

Anyone entering the Centre will be asked to provide the following:

- Date of visit
- Name
- Contact Information (Cell phone number and address)
- Reason for visit.

This record will be kept at both entrances of the Centre and completed records will be kept in the office for at least one month.

This plan will be updated with additional measures and information before the Centre opens to the public.